

**TOWN BOARD
MEETING AGENDA**

WEDNESDAY, DECEMBER 11, 2024 at 6:00 P.M.
TOWN OF NEW HARTFORD MUNICIPAL HALL
8635 Clinton Street, New Hartford, New York

- I. **BOARD MEETING MINUTES**
 - a. November 7, 2024
 - b. November 13, 2024

- II. **SPEAKERS**
 - a. Sangertown Square

- III. **PUBLIC COMMENTS (limited to 3 minutes)**

- IV. **REPORTS OF TOWN DEPARTMENTS**
 - a. **Town Clerk:** TokaBocca Bistro LLC – 30 Day Advance Notice of Liquor License

 - b. **Police Department - Chief Ronald Fontaine:** Responded – No Agenda Items

 - c. **Highway Superintendent Richard Sherman:**
 1. Curbside Pickup Report 2024
 2. Upgrade employees

- V. **MATTERS SUBMITTED BY COUNCILMEN**
 - a. **Councilman Reynolds**
 1. Fire Inspection Report for November 20 – December 10th
 2. Update on Fire Inspections
 1. Number of Fire Safety Inspections Completed since meeting on Oct. 1st
 2. Dollar amount of fees collected since meeting on Oct. 1st
 3. Number of fees not collected after 30/60/90/120 days or more
 3. Judge Appointment

 - b. **Councilman Messa:**
 1. ZBA Appointment
 2. Roman Road detention pond – requesting progress status update & project completion timeline
 3. Mallory Road – requesting status update for property owner easements

 - c. **Councilman Latini:**
 1. Discuss ongoing issues on Sylvan Way and discuss a plan to rectify the constant code violations that are being performed

 - d. **Councilman Tehan:**

- VI. **MATTERS SUBMITTED BY TOWN SUPERVISOR/TOWN ATTORNEY**
 - a. **Town Supervisor Miscione**
 1. Library Re-appointment

 2. Storage Tank Liability Insurance Policy (Supervisor Signature)

 3. Vouchers

 4. Commercial Drive Commons – BOND release

 5. Request for Town Board to approve Parks Union Contract (regards to amendment salaries so salaries can be set correctly in the Organizational Meeting

 6. Schedule Organizational Meeting for January 2, 2025

7. Discuss ongoing issues on Sylvan Way and discuss a plan to rectify the constant code violations that are being performed

8. Discuss:

1. Current Roles and functions of Town Supervisor
2. Current Roles and functions of Town Board
3. Current Roles and functions of all employees
4. Current Roles and function of Dept. Heads

(for example: daily job duties, time off requests, write ups, purchasing approvals, suspensions, responsibilities for website activities, posting of job offerings, job recruitment interviews code)

b. **TOWN ATTORNEY HERBERT CULLY**

1. Clintonview Apartments
2. Codes Complaint – John Maio